

# GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

504 Avenue Alhambra, Suite 304 ~ P.O. Box 335 ~ El Granada, California 94018  
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsdsanitary@comcast.net

## MINUTES BOARD OF DIRECTORS SPECIAL MEETING July 27, 2006

**CALL MEETING TO ORDER:** The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Clark at 7:42 p.m.

**ROLL CALL:** Attending Directors: President Matthew Clark, Vice President Leonard Woren, Secretary Fran Pollard, Treasurer Ric Lohman, and Board Member Gael Erickson.

Attending Staff: General Manager Chuck Duffy, Administrator Delia Comito, and District Legal Counsel Jonathan Wittwer.

**PLEDGE OF ALLEGIANCE:** President Clark led those present in reciting the Pledge of Allegiance.

### **GENERAL PUBLIC PARTICIPATION**

Attorney Josephine Ko of Mc Cracken & Byers spoke on behalf of Stebbins/Gehrels LLP regarding their pending Class 3 mainline extension application.

### **ACTION AGENDA**

- 1. PUBLIC HEARING: Consideration of a Resolution Adopting the Sewer Service Charge Report for Fiscal year 2006-2007 and the Delinquent Garbage Account Report for Fiscal Year 2005-2006, and Authorizing the Collection of Said Charges on the San Mateo County Tax Roll.**

President Clark opened the public hearing. There were no public members present to speak regarding this item. There were no written comments or protests received.

**ACTION:** Director Woren moved to close the public hearing. (Woren/Lohman) Approved 5-0.

**ACTION:** Director Woren moved to approve the resolution adopting the Sewer Service Charge Report for Fiscal year 2006-2007 and the Delinquent Garbage Account Report for Fiscal Year 2005-2006, and authorizing the collection of said charges on the San Mateo County Tax Roll. (Res. 2006-005) (Woren/Lohman). Approved 5-0.

**2. Consideration of a Variance for a Caretaker's Unit not included in the San Mateo County LCP build-out calculations for Steve and Jennie Loft; APN 047-034-350, 101 Vassar Avenue, Princeton.**

Steve Loft, the applicant, spoke on behalf of the project. In addition to the requested issuance of a variance, Mr. Loft also requested that he not be required to pay the current assessment district fees due to the fact that the project approval process had been started several years prior.

**ACTION:** Director Woren moved to: 1) approve the variance for the caretaker unit; 2) modify the existing permit to allow for issuance of the permit upon payment of all charges including assessment district charges; 3) directed legal counsel to investigate whether waiver of the assessment district charges was possible in this case and report back to the Board if necessary. (Woren/Lohman). Approved 5-0.

**3. Consideration of Letter of Engagement with Grice, Lund & Tarkington for FY 05/06 Auditing Services.**

**ACTION:** Director Woren moved to approve the letter of engagement with Grice Lund & Tarkington for FY 05/06 Auditing Services. (Woren/Erickson). Approved 5-0.

**4. Consideration of Adopting an Ordinance adding Section 620 to the District Code of the Granada Sanitary District and Repealing Section 605(03)(g) Relating to Compliance with the California Environmental Quality Act.**

**ACTION:** Director Pollard moved to approve the Ordinance (Ord. No. 158). (Pollard/Woren). Approved 5-0.

**CONSENT AGENDA**

- 5. Approval of Special Meeting minutes for June 15, 2006.**
- 6. Approval of Regular Meeting minutes for June 15, 2006.**
- 7. Approval of July 2006 warrants totaling \$203,228.11 (Checks 2431 - 2666)**
- 8. Approval of Assessment District Administrative Costs Fund distribution #01-06/07 totaling \$ 2,370.24.**
- 9. Approval of June 2006 Financial Statements.**

**ACTION:** Director Woren moved to approve the Consent Agenda. (Woren/Pollard). Approved 5-0

**DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

**10. Sewer Authority Mid-Coastside.**

**11. Report on other seminars, conferences, or committee meetings.**

Director Woren reported that the ad hoc Garbage Committee will be meeting with the Montara Water and Sewer District ad hoc committee to discuss upcoming talks with Seacoast Disposal.

**INFORMATION CALENDAR**

**12. Treasurer's Report.**

Nothing further to report.

**13. General Manager's Report.**

- Update on Naples Beach/Medio Creek Pump Station – The General Manager reported the following update from District Engineer John Rayner: 1) Mr. Rayner has met with the owner of the property the District needs an easement over. The owner seems receptive to the possibility of granting an easement, subject to working out the details of the transaction; 2) a schedule has been developed showing a project time of a year and 4 months to two years, with most of the time spent on permitting; 3) the District Engineer will be proceeding with design and permitting as necessary.

**14. Administrator's Report.**

Administrator Delia Comito reported that a resident had called the office to thank Seacoast Disposal for placing three garbage cans along Surfers Beach.

**15. Attorney's Report.**

Nothing further to report.

**FUTURE AGENDA ITEMS**

**ADJOURN SPECIAL MEETING**

The Special Meeting was adjourned at 9:09 p.m.

SUBMITTED BY:

APPROVED BY:

---

Chuck Duffy, General Manager

---

Fran Pollard, Secretary

Date Approved: August 17, 2006